

AMWA Chapter 14 Officers Meeting

Minutes

November 7, 2016

The meeting was called to order at 2 pm by chapter president, Rona Claire Grunspan. Six members were present, including Rona Claire Grunspan, Lisa Balbes, Joanne McAndrews, Linda Landon, Laura Sheppard, and Leslie Neistadt.

Events in St. Louis

The St. Louis TechWriteSTL Freelance group is continuing to organize the St. Louis-area Freelance Luncheon Series every other month to discuss topics of interest to freelance medical/technical writers in the St. Louis, MO area. The November 2016 and January 2017 speakers are engaged. At the November meeting, Joanne McAndrews and Lisa Balbes will lead a retrospective analysis of what this group has done over the last 10 years, followed by a discussion of where the group should go in the future. The speaker for the September 2017 annual chapter dinner has been arranged but other 2017 meetings have not been finalized. Joanne McAndrews and Lisa Balbes continue to organize the events. For information on TechWriteSTL activities, please visit <http://www.amwa-midamerica.org/>.

Events in Kansas City

Rona Claire Grunspan is working with Laura Long to plan events in Kansas City for 2017. Contact Rona Claire Grunspan (ronaclaire@gmail.com) if you or someone you know is interested in organizing an event in Kansas City.

Treasurer's update

Leslie Neistadt provided an update of our chapter checking and savings account balances.

Newsletter

Magdalena Berry published the fall chapter newsletter.

New members

Laura Sheppard reported on new members. The chapter has one new member.

AMWA Medical Writing & Communication Conference

Members activities at the annual convention were discussed. The annual chapter dinner at the conference was well-attended and fun.

Housekeeping

Chapter Officer Meetings—The next Chapter Officers Call will be January 9, 2016 at 2 pm Central/3 pm Eastern via WebEx.

Minutes—The September 2016 minutes were approved.

AMWA Chapter Leader Calls—The Chapter Officers meeting are held on the first Mondays of every month at 10 am CST. Members have volunteered to attend the November and December of 2016 meetings and the January and February of 2017 meetings.

Adjournment

The meeting adjourned at 2:26 pm.

Signed,

Linda A. Landon, PhD. ELS

Secretary, AMWA Chapter 14