

## **AMWA Chapter 14 Officers Meeting**

### **Minutes**

**September 12, 2017**

The meeting was called to order at 2:10 pm by chapter president, Rona Claire Grunspan. Seven members were present, including Magdalena Berry, Lisa Balbes, Linda Landon, Heather McNeil, Laura Long, and Leslie Neistadt.

#### **Events in St. Louis**

The St. Louis TechWriteSTL Freelance group is continuing to organize the St. Louis-area Freelance Luncheon Series every other month to discuss topics of interest to freelance medical/technical writers in the St. Louis, MO area. The annual dinner occurred on August 29, 2017 with 10 in attendance. The topic was evidence-based mindfulness and meditation. The November 2017 meeting topic will be reading recommendations. The January 2018 meeting topic will be business travel tips. Joanne McAndrews and Lisa Balbes continue to organize the events. For information on luncheon dates and speakers and other TechWriteSTL activities, please visit <http://www.amwa-midamerica.org/>.

#### **Events in Kansas City**

Laura Long sent an email invitation for the August event. A November networking events is being planned. Ideas for 2018 events in Kansas City are requested. Contact Laura Long (llong2@kumc.edu) if you or someone you know is interested in organizing an event in Kansas City. Dates and locations for these events will be announced on <http://www.amwa-midamerica.org/>.

#### **Treasurer's update**

Leslie Neistadt reported that the St Louis annual dinner costs were below the budgeted amount. There is a \$300 budget for Kansas City events.

#### **AMWA Chapter Leader Activities.**

The chapter is looking for a volunteer to be the chapter's Advisory Council representative.

#### **Newsletter**

Magdalena Berry published a newsletter late in June 2017. The deadline for the next newsletter is the end of September. The Kansas City networking event in November will be highlighted

**New Members**

Heather O'Neill's contact information was submitted to direct membership information to her.

**Housekeeping**

**Chapter Officer Meetings**—The next regular Chapter Officers Call will be Thursday November 2, 2017 at 2 pm Central/3 pm Eastern via WebEx.

**Minutes**—The July 2017 minutes were approved.

**Adjournment**

The meeting adjourned at 2:35 pm.

Signed,

Linda A. Landon, PhD. ELS

Secretary, AMWA Chapter 14