

AMWA Chapter 14 Officers Meeting

Minutes

July 11, 2017

The meeting was called to order at 2:10 pm by chapter president, Rona Claire Grunspan. Seven members were present, including Magdalena Berry, Lisa Balbes, Linda Landon, Heather McNeil, Laura Long, and Leslie Neistadt.

Events in St. Louis

The St. Louis TechWriteSTL Freelance group is continuing to organize the St. Louis-area Freelance Luncheon Series every other month to discuss topics of interest to freelance medical/technical writers in the St. Louis, MO area. Lisa Balbes reported on St. Louis events. The Tuesday, July 18 meeting will be held. The topic is “Writing for Television”. The annual dinner is scheduled for August 29, 2017, and the November 2017, and January 2018 meetings have been planned. Joanne McAndrews and Lisa Balbes continue to organize the events. For information on luncheon dates and speakers and other TechWriteSTL activities, please visit <http://www.amwa-midamerica.org/>.

Events in Kansas City

Laura Long reported on the Kansas City webinar, which occurred on May 2017, on tips and tricks that healthcare communicators should have in their toolkit. August and November events are being planned. Contact Laura Long(long2@kumc.edu) if you or someone you know is interested in organizing an event in Kansas City. Dates and locations for these events will be announced on <http://www.amwa-midamerica.org/>.

Treasurer’s update

Leslie Neistadt reported that the accountant has been paid for preparing the tax exemption papers.

2017 AMWA Conference

Rona Claire Grunspan reported on plans for the annual conference to be held November 1-4, 2017 in Orlando, FL. Rona will attend to represent the chapter at the Board of Directors meeting. The chapter will reimburse her for her expenses. Several members of the board will also attend, and network with other chapters. Joanne McAndrews and Leslie Neistadt are organizing a chapter dinner on Thursday November 2nd in Orlando.

Newsletter

Magdalena Berry published a newsletter late in June 2017.

New Members

Heather O'Neill sent a welcome email to new members.

Housekeeping

Chapter Officer Meetings—The next regular Chapter Officers Call will be Tuesday September 12, 2017 at 2 pm Central/3 pm Eastern via WebEx.

Minutes—The May 2017 minutes were approved.

Adjournment

The meeting adjourned at 2:30 pm.

Signed,

Linda A. Landon, PhD. ELS

Secretary, AMWA Chapter 14