

AMWA Chapter 14 Officers Meeting

Minutes

March 6, 2018

The meeting was called to order at 2:00 pm by chapter president, Laura Long. Six members were present, including Linda Landon, Leslie Neistadt, and Joanne McAndrews, Heather McNeill, Lisa Balbes, Rebecca Bigelow, and Magdalena Berry.

Events in St. Louis

The St. Louis TechWriteSTL Freelance group is continuing to organize the St. Louis-area Freelance Luncheon Series every other month to discuss topics of interest to freelance medical/technical writers in the St. Louis, MO area. Alice Fugate will present the March 2018 meeting on “Fun Thing for Nerds to Do in St. Louis”. Twelve people are signed up to attend. The May 2018 meeting will be a field trip to St. Louis Art Museum, organized by Alice Fugate. The July meeting topic will be “Medical Communication Companies”. Joanne McAndrews and Lisa Balbes continue to organize the TechWriteSTL events. For information on luncheon dates and speakers and other TechWriteSTL activities, please visit <http://www.amwa-midamerica.org/>.

Events in Kansas City

Heather McNeill reported on the search for a Kansas City networking event co-chairman. Strategies to recruit a co-chair were discussed. Please contact Laura (llong2@kumc.edu) or Heather (hmcneill@kumc.edu) if you or someone you know is interested in the position. In addition, using teleconferencing of St. Louis events to allow Kansas City and Nebraska members to join remotely was discussed. For information on upcoming activities in Kansas City, please visit <http://www.amwa-midamerica.org/>.

Events in Nebraska

Rebecca Bigelow organized a lunch-time “meet and greet” event for Nebraska members. Three of the twelve medical writers in Nebraska attended. Enthusiasm for additional networking events was high. Another event is planned for Thursday March 22, 2018 in Ashland, NE. Rebecca is investigating lunch and dinner meeting times, as well. Please contact Rebecca (rebecca@epionmedcom.com) if you are interested in attending.

Treasurer's update

Leslie Neistadt reported on the treasury balances. Discussion of the rough draft of the expense reimbursement policy will be distributed to members for discussion. The policy will be discussed during the next officers call.

Chapter Advisory Council

Heather McNeill is the Chapter advisory council meeting representative. Heather discussed the problems of not being able to have a proxy for the Council member and having members assigned to our chapter who are not physically located in our chapter. Please contact Heather if you have items of interest for her to bring before the council.

Newsletter

Magdalena Berry published a newsletter issue at the end of December. Please submit articles to Magdalena by the last week of March for the next issue.

New Members

Heather O'Neill reported that three new members have joined. Two are in the Kansas City area. A member from Iowa joined last month is interested in networking events for Iowa.

A possible member survey for 2018 was discussed. A previous survey was composed but never sent. That survey will be distributed to members.

Housekeeping

Chapter Officer Meetings—The next regular Chapter Officers Call will be Tuesday, May 8, 2018 at 2 pm.

Chapter Officers—Laura Long has taken over as the new Chapter president. Rebecca Bigelow has taken over as president elect.

Minutes—The January 2018 minutes were approved.

Adjournment

The meeting adjourned at 2:34 pm.

Signed,

Linda A. Landon, PhD. ELS

Secretary, AMWA Chapter 14