

AMWA Chapter 14 Officers Meeting

Minutes

January 08, 2019

The meeting was called to order at 2:00 pm by chapter president, Rebecca. Members present were Natalie, Leslie, Karry, Susan, Lisa, Heather, and Joanne.

Events in St. Louis

Lisa gave the update on events in St. Louis and noted they are making great progress. The January meeting had 18 attendees. May and July events are being planned and they have an idea for a September function as well as a November event The March meeting will be “bring your own business problem.”

Natalie asked what the format for the events was and Lisa and her group are starting to look for restaurants with a big private room. This led to a lengthy discussion about chapter payment for events. We decided to determine what the reimbursement guidelines should be for events and someone is going to check the national website to see if any guidelines exist there.

Events in Kansas City

Swarna briefed everyone on the first part of the webinar series and said that the overall feedback for part 1 was very positive. Swarna was to send the link for the slides.

Events in Nebraska

Rebecca Bigelow reported on events in Nebraska. There was a lunch on November 29 and they hope to have a lunch in Lincoln in the next few months.

Events in Iowa

Natalie reported on events in Iowa and is working on planning a spring event.

Treasurer's update

Leslie Neistadt made the Treasurer's report. There was \$19,803.76 in savings and \$2127.27 in checking.

Leslie discussed some typical guidelines for paying for dinners/events. Lunch is \$20 per person per event; dinner is \$30. One event per section per year could be covered. No alcohol is paid for and we pay for AMWA members only. We do need some guidance about entrance fees/group fees if an event is planned at, for example, a botanical garden with an entrance fee. It was discussed that we could cover lunch for such a gathering but not the entrance fee.

Chapter Advisory Council

Nothing to report.

Newsletter

The next chapter newsletter will be released in March.

New Members

Heather noted that there are 2 new members – 1 from Missouri and 1 from Tennessee.

Housekeeping

Chapter Bylaws—as soon as we get national approval will send around for electronic approval by the chapter.

Chapter Officer Meetings—The next regular Chapter Officers Call will be Tuesday, March 5, 2019 at 2 pm.

Minutes—The November 2018 minutes were approved.

Annual Chapter Meeting – There was a discussion about having an annual chapter meeting for the entire group. It was noted that around 2006-2008 there was an annual workshop, but it had very low attendance. Someone suggested that a webinar might be a good way to go if we plan to reinstate annual chapter meetings. We decided to discuss at the next officer's meeting what our annual chapter meeting should look like.

Adjournment

The meeting adjourned at 2:55 pm.

Signed,

Karry Smith, PhD, MPH

Secretary, AMWA Chapter 14