

AMWA Meeting 9 July 2019

Call to order: 2:00 pm

Rebecca, Heather, Susan, Leslie, Raesa

Minutes from the previous meeting were approved.

Events in St. Louis

Update by Joanne (via email):

The next TechWrite STL luncheon will be held on Monday 7/15. Suzanne Broussard, one of our members, will do a presentation about desktop publishing software. 13 people have signed up to attend the event. We are meeting in a new-to-us restaurant that has a private meeting room with TV monitors and are hoping it's a nice space for future events, too.

Re: chapter dinner at the AMWA annual conference in San Diego. Leslie Neistadt and I are researching restaurants and will make a selection soon. Then I will contact AMWA HQ for the list of chapter members who are registered for the conference and will send an email about the details. We will also let Lisa (chapter website) and Susan (chapter newsletter) know about the dinner plans so that they can help with publicity.

Leslie said they are looking into hotels near the venue to make sure they can handle a big group. Will know more by the 15th.

Events in Kansas City

Swarna was unavailable.

Heather: No future events planned.

Online webinar on podcasting organized in June was attended by Raesa.

Events in Nebraska

Rebecca: May plan some events in Fall.

Events in Iowa

Natalie was unavailable for an update.

Treasurer's Report

Leslie provided an update of balances in the checking and savings accounts.

Leslie also recently submitted an annual report to the state of Missouri. She is working on the financial report that is due to AMWA on Aug 1.

Newsletter

Susan: Thank you to everyone who submitted. Combined information about the new secretary into Rebecca's report. Materials for the next issue should be submitted by September.

New Member Report

Three new members - one in St. Louis and two from outside the region (FL and MD). We currently have 90 members.

CAC Update

Leslie: No new updates. Next quarterly meeting has not been scheduled yet.

Other Business

Members attending the AMWA Conference: Leslie, Joanne, Susan (probably), Rebecca (registered and intends to attend)

Rebecca suggested having a webinar and Q&A in the Fall that would be open to all Chapter members. May be sometime in October over the lunch hour if it works for everybody. Possible topics that may draw a larger crowd and be interactive include: How to start a freelance business, Different types of medical writing careers, etc. This may help areas that have fewer members interact with other members in the region.

Another chapter seemed to have success with this model and may try to do this on a monthly basis. They used a platform such as GotoMeeting or Webex that we could possibly try. Webex subscription is approximately \$30/month. Leslie thought spending money for a subscription may be better than a free service that has poor quality. Zoom may be cheaper at approximately \$15/month. It allows up to 100 participants and 24 hours of video. Rebecca will check on how to pay for it and if it is acceptable to all members.

Members thought this was a great idea. Possible ways to get the word out for the webinar: AMWA Engage, direct email, Chapter website and newsletter.

Next Chapter Meeting

Tuesday, September 10 at 2:00 pm. May try out Zoom conferencing for our next meeting.

Meeting adjourned at 2:20 pm.