

AMWA Meeting November 12, 2019

Call to order 2:00 pm

Attendees: Rebecca, Joanne, Lisa, Leslie, Susan, Heather, and Raeesa

Minutes of last meeting were approved

Leslie and Joanne talked about the Chapter dinner they organized at the Annual AMWA meeting.

Events in St. Louis

Best and Worst Books of 2019 scheduled for Nov 13, 2019 (11 people signed up to attend).

Meetings planned out for the next 6 months to meet every other month. Currently have 62 people on their mailing list.

Events in Kansas City

Swarna was unavailable. She stepped down as Kansas City event coordinator. Raeesa will take over this position temporarily. Raeesa may try to get webinar speakers for an event in January 2020.

Events in Nebraska

Nothing to report

Events in Iowa

Natalie was unavailable

Treasurer's report

Provided by Leslie

CAC update

Leslie attended the Chapter Advisory Council meeting and the Chapter Advisory Leader orientation. Issues like 'member engagement' and 'ensuring officer succession' were discussed. She'll be sharing the summary with chapter leaders when it is available.

Newsletter

Susan is putting together an end-of-year newsletter. It will include conference updates. Send materials for the newsletter by Thanksgiving.

New member report

Heather: 1 new member located in Chicago, Illinois.

Other business

We have purchased a yearly Zoom subscription costing approximately \$150 per year.

Rebecca wants to organize a webinar in early 2020 on how to start a freelance medical writing business. Potential panelists: Joanne, Lisa, Rebecca, may be Natalie, Susan offered to talk about early experiences

Webinars could probably be recorded and made available on the chapter website later. But make sure what the legal requirements are for recording.

Next meeting

Tuesday, January 14, 2020 at 2:00 pm

Meeting adjourned at 2:20 pm